

Graham Hospital School of Nursing Library Electronic Resources Policy

Policy

It is the policy of the Graham Hospital School of Nursing that the library participates fully in the educational program of the School. As such, provision of a variety of electronic resources, from both internal and external sources, is required.

Purpose

The library does not, and cannot, control the information content available through global resources via the Internet. Internet resources enhance and supplement resources that are available locally within a library or from subscription databases. Library users must be aware that we do not exercise control over information obtained via the Internet and must keep in mind the following points when evaluating such information.

- Information obtained via the Internet may or may not be reliable, accurate, current, or valid.
- Sites on the Internet may sometimes be unavailable and this lack of availability often occurs unpredictably.
- Certain information obtained from the Internet may be considered controversial by others.

The library urges patrons to be informed consumers and carefully evaluate information obtained from the Internet. Library staff may be available to assist patrons in making judgments about the reliability or currency of certain types of information sources, but are unable to provide definitive analysis of particular sources due to the extremely large variety and volume of information available. The library is not responsible for damages, indirect or direct, arising from a library patron's use of Internet information resources.

Electronic guides on Website Evaluation and Internet manners (Netiquette) are available in the library section of the School's website at:

<https://www.grahamschoolofnursing.org/library/guides-and-instruction/>

Paper copies of these guides are available from the Library.

Expectations

1. Library patrons have certain rights with respect to use of electronic information networks such as the Internet. This Library will work with other libraries in the Illinois Library and Information Network to preserve and protect these rights, subject to limitations imposed by licensing and payment agreements with database providers.

2. Library patrons have the right to confidentiality and privacy in the use of electronic information networks to the extent possible given constraints of space in public access settings.

3. Library patrons have the right to equitable access to electronic information networks.

4. The library's staff will provide assistance to patrons in the use of electronic information networks as time and staff knowledge permits. Instruction in particular aspects of electronic information network use is available.

5. Students purchasing textbooks through the library agree to use electronic resources provided by the textbook publisher solely for themselves and that those resources will not be shared with others. Their signature on their textbook pick-up sheet confirms that agreement.

Limitations

The library requires that patrons using electronic information networks such as the Internet do so within the guidelines of acceptable use. The following activities are unacceptable.

- Use of electronic information networks for any purpose, which result in the harassment of other users.
- Damage to or unauthorized alteration of the library's computer

equipment, settings, software, or network security procedures.

- Use of electronic information networks in any way which violates a Federal or State law, such as those relating to copyright infringement, unauthorized peer to peer file sharing or obscenity.
- Use of electronic information networks in any way, which violates licensing and payment agreements between the library and network/database providers.
- Unauthorized duplication of copy protected software or violation of software license agreements.
- Downloading, installation or reproduction of any copyrighted files, programs or software, including music and movies.
- Violation of system security.
- Behaving in a manner that is disruptive to other users.
- Use of SON equipment and Internet access as a primary tool for an outside business.
- Copyright violation.
- Plagiarism.
- Actions that jeopardize or appear to jeopardize patient or employee confidentiality
- Accessing, submitting, posting, publishing or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive harassing, or illegal material.
- Altering in any form files saved to the network or computer that are not your own.

Violation of the Electronic Resources Policy could result in expulsion from the Graham Hospital School of Nursing.

Federal penalties for copyright infringement, including peer to peer file sharing, as violated under 106 of the Copyright Act (Title 17 of the United States Code), can include minimum fines of \$750 per work and up to \$250,000 per work for “willful” or intentional infringement, plus costs, attorney fees, and a maximum of five years imprisonment.

All library patrons must adhere to the practice guidelines outlined in the Graham Hospital Information and Communication Policy.

Reviewed and updated: 1/05
Reviewed and updated: 12/05
Reviewed and updated: 2/1/2010
Reviewed and updated: 12/20/2011
Reviewed and updated: 11/2012
Reviewed and updated: 2/16/2014
Reviewed and updated: 2/2/2015
Reviewed and updated: 2/20/2019
Reviewed and updated: 4/19/2021