

## APA Format Must Haves

- 1 inch margins
- Everything double spaced
- 12 pt Times New Roman or Courier font
- Left justified text
- 5 space indent for each paragraph
- Page numbers begin on title page
- No hyphenated words at end of lines

### 6th Edition

- Header— Running head: Title or partial title in all caps in the header starting on the title page, left justified

Page number (numerical value only) is in the header, right justified. Space after title and insert page number

- Two spaces after end punctuation

- References—

Include Retrieved Month Day, Year for blogs and wikis only

US places require city and state, foreign places require city and country

- If using an electronic version of a journal, put the digital object identifier (DOI) at the end of the citation. On more recent electronic journals the DOI is found near the volume (issue) and page number of the journal. Doi: xx.xxxxxx

# APA Guide 6th Edition

G H S O N L i b r a r y

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## 6th Edition Book

American Psychological Association. (2010). *Publication manual of the American Psychological Association* (6<sup>th</sup> ed.). Washington, D.C.: Author. – RES PE 1408 P83 2010 & PE 1408 P83 2010

There are other writing resources found in the same call number area of PE 1408

## 6th Edition Web Resource

American Psychological Association (2009). *APA style.org*.

Retrieved from <http://www.apastyle.org>

Alvin Sherman Library, Research, and Information Technology

Center. ( 2009). *Help: APA 6<sup>th</sup> Edition*. Retrieved from

<http://www.nova.edu/library/dils/lessons/apa/index.htm>

Purdue University. (2009). *OWL Materials: APA formatting and style guide*. Retrieved from

<http://owl.english.purdue.edu/owl/resource/560/01/>

University of Wisconsin-Madison (2009). *American*

*Psychological Association (APA) Documentation*.

Retrieved from:

<http://writing.wisc.edu/Handbook/DocAPA.html>

Scribe, A. (2009). *APA (Style) lite for college papers*.

Retrieved from <http://www.docstyles.com/apacrib.htm>

Williams, O. (2009). *American Psychological Association*

*(APA) format* (6<sup>th</sup> ed.). Retrieved from

<http://www1.crk.umn.edu/library/researchresources/index.htm>

Voices from the Past: The Five Year Journey  
of an Oral History of Nursing Alumni from  
Graham Hospital School of Nursing Spanning Eight Decades

Daneen Richardson

Graham Hospital School of Nursing

## References

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- Faigley, L. (2009). *The brief Penguin handbook* (3<sup>rd</sup> ed.). New York: Pearson Longman.
- Fluids and electrolytes made incredibly easy!* (4th ed.). (2008). Philadelphia: Lippincott Williams & Wilkins.
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- Kee, J.L. (2009). *Prentice Hall Handbook of laboratory and diagnostic tests with nursing implications* (6th ed.). Upper Saddle River, NJ: Pearson Prentice Hall.
- Kim, A. S., & Cho, H. (2009). Health level 7 development framework for medication administration. *CIN: Computers, Informatics, Nursing*, 27(5). 307 – 317.
- Lynn, P. (2008). *Taylor's clinical nursing skills: A nursing process approach* (2<sup>nd</sup> ed.). Philadelphia: Wolters Kluwer/Lippincott Williams & Wilkins.
- Mosby's dictionary of medicine, nursing & health professions* (7<sup>th</sup> ed.). (2006). St. Louis, MO: Mosby Elsevier.
- Neithercott, T. (2009). The best of the harvest: Squash is a sweet seasonal treat. *Diabetes Forecast* 62(10), 35-38.

## APA Requirements for Nursing Paper 6th Edition

<b>Title Page</b> see p. 296, p 306		
	Is there one	
	Page header	Running head: Title or partial title (left justified)
	Title of Paper	Page # is on same line in header as running head
	Author of paper	Title page is always page 1
	Graham Hospital School of Nursing	
	Double Spaced	Title, Author and Affiliation is centered Vertically and Horizontally
<b>Body of Paper</b> see p 298, 307		
	1 inch margin	
	Double Spaced, Indent 5-7 spaces each paragraph	Space twice after all ending punctuation
	Title centered at top of first page	
	References cited for each paragraph unless personal opinion	
	References cited correctly with author, year and page number. If no author, use title of book/article or portions of title or possibly publisher for corporate author.	
	Direct quotations properly identified and cited right after quote with page number	
	Header continued with Running head: left justified and	
<b>Reference Page</b> see p 215-281, p 313		
	References centered at top of page	
	Double spaced	References indicates material you have READ and DOCUMENTED (cited) in your paper
	Are the references listed in alphabetical order	
	Formatting of references:	
		Use hanging indent on second and consecutive lines of each reference
	Each reference should have:	
	Author	City, State: Publisher Name.; Journal title with vol, issue and page numbers.; retrieved on date, from website address.
	Year published	
	Book, Article or Webpage title	
	Examples:	
	Book: Author. (Year). <i>Book title</i> , (Ed.), City, State: Published and Publisher.	
	Journal: Author. (Year). Article title. <i>Journal title</i> , vol/(issue), page numbers.	If the journal is an electronic edition the DOI number needs to be included after the page numbers.
	Website: Author. (Year). <i>Title of information</i> . Retrieved from complete website address Wikis and Blogs need: Author. (Year). <i>Title of information</i> . Retrieved Month, Day, Year, from complete website address	Try to find an actual authors name if not find the company, organization, branch of government that is responsible for the information. Often whomever has the copyright can be considered the author.
There are a few exceptions but not many to the requirements listed. Depending on the specifics of the reference there could be additional information required.		